

## Contacts

**Permissions:** **Admin** – authorizes changes to location(s) (e.g. add/remove users, add/remove services, etc...)  
**Support** – notified of, and assists with, issue resolution at location(s)  
**Remote Access** - authorized to remotely access location(s) (if an included Service)  
**LAN Scribe™ WS Logging** - authorized to access LAN Scribe Logging information (if an included Service)  
**PCI Compliance** – PCI Compliance contact; authorized to access SAQ and/or vulnerability scanning information (if an included Service)

**Association:** **Reseller** – Employed by the Reseller, responsibilities may include multiple locations  
**Owner** – Employed by the Owner, responsibilities may include multiple locations  
**Third Party** – Third Party (e.g. DVR vendor, security system, etc...)

**Contact Name** (First Last Name): \_\_\_\_\_

Title: \_\_\_\_\_

Is this person the Installation Contact?  - Yes  - No

If Yes, preferred contact phone number: \_\_\_\_\_

Permissions (select all appropriate):  - Admin  - Support  - Remote Access  
 - LAN Scribe WS Logging  - PCI Compliance

Association/Employed by (select one):  - Reseller  - Owner  - Third Party

### INDICATE NOTIFICATION METHOD (TEXT AND/OR EMAIL)

#### BY CHECKING THE APPROPRIATE BOXES

|                                              | One Time Password (OTP)<br>(if Remote Access) | Alerts<br>(if Support)   |
|----------------------------------------------|-----------------------------------------------|--------------------------|
| Cell Provider (for text notification): _____ |                                               |                          |
| Cell#: _____                                 | <input type="checkbox"/>                      | <input type="checkbox"/> |
| Email 1: _____                               | <input type="checkbox"/>                      | <input type="checkbox"/> |
| Email 2 (optional): _____                    | <input type="checkbox"/>                      | <input type="checkbox"/> |

**Contact Name** (First Last Name): \_\_\_\_\_

Title: \_\_\_\_\_

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